

Eastport Historic Review Board

Thursday, 17th August 2017

*Members present:* Edward French, Wayne Wilcox, Tom Ries, Jean Schild, Catherine Lee

*Others present:* Robert Scott (Code Enforcement)

The meeting was called to order at 5:31 pm at Shead High School.

The minutes of the July 17th meeting were approved. Motion by Ries, second by Schild, unanimously approved.

Patricia Lindau provided information, drawings, and paint samples about new windows for a certificate of appropriateness for her building at 75 Water Street. She also reported that the dormers had been re-sided due to water damage and will be finished in mahogany to match the rest of the facade.

Motion: Approve a certificate of appropriateness for replacement windows at 75 Water Street, with wood exterior frames to be painted "porter green," and roof dormers to be stained mahogany to match the facade. Motion by Ries, second by Schild, unanimously approved.

A discussion was held about appending historic consultant Scott Hanson's Water Street design survey and recommendations to the zoning ordinance as "suggested performance standards"/"recommended aids." (As an appendix, future changes do not have to go through the full approval process that amendments to the ordinance itself undergo, including a public hearing and recommendation by the planning board and then a public hearing and vote by the city council.) It was proposed to bring all pertinent information on each building to its own separate page and that letters could be sent to building owners providing the information. (French will provide the letters, Lee the envelopes, and Ries the stamps.) Scott will check to see if notation of the performance standards can be attached to deeds for reference in case of future transfers of ownership of historic buildings.

Motion: Reorganize Scott Hanson's Water Street design materials to bring each building's information to one page; send letters to owners of historic buildings with pertinent reference materials; change language in historic section 5.14.12 of the Eastport zoning ordinance and add design guidelines; put all referenced materials on the city of Eastport website under the historic review board. Motion by Ries, second by Schild, unanimously voted.

The meeting was adjourned at 6:28 pm. Motion by Schild, second by Wilcox.

Respectfully submitted  
Catherine J.S. Lee  
Secretary